



INSTRUCTIONS

E-mail the completed form by **July 1, 2023**, to Refugee School Programs at: refugeeschoolprograms@iistl.org
 Questions? Contact Refugee School Programs at (314) 773-9090 ext. 875

SECTION I – LOCAL EDUCATIONAL AGENCY (LEA) AND PROGRAM INFORMATION

LEA NAME	COUNTY-DISTRICT CODE
NAME OF REFUGEE CHILDREN SCHOOL IMPACT GRANT CONTACT	CONTACT TELEPHONE NUMBER
CONTACT EMAIL ADDRESS	

SECTION II - ASSURANCES AND CERTIFICATION

As the duly authorized representative of the applicant, I certify to the Missouri Office of Refugee Administration (MO-ORA) that the applicant:

1. has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay the non-federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. will give the awarding agency or the Comptroller General of the United States, through any authorized representative, access to and the right to examine all records, books, papers or documents related to the award and establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.
4. will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900. Subpart F).
6. will comply with all federal statutes relating to nondiscrimination. These include, but are not limited to:
 - a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352), which prohibits discrimination on the basis of race, color or national origin;
 - b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683 and 1685-1686), which prohibits discrimination on the basis of sex;
 - c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps;
 - d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age;
 - e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse;
 - f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
 - g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to the confidentiality of alcohol and drug abuse patient records;
 - h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental, or financing of housing;
 - i) any other nondiscrimination provisions in the specific statute(s) under which application for federal assistance is being made; and
 - j) the requirements of any other statute(s) which may apply to the application.
7. will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646), which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of federal participation in purchases.
8. will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328), which limit the political activities of employees whose principal employment activities are funded in whole or in part with federal funds.
9. will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276c to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract and Working Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally assisted construction sub-agreements.

It is the policy of the Agency to provide an environment free of harassment and discrimination as defined below. It is against the policy of the Agency for any employee to harass another employee, volunteer, or client. In so far as possible, it is also the Agency's policy to prohibit harassment of employees by volunteers, clients or visitors to the Agency. For purposes of this Nondiscrimination Policy, any of the following is a "Protected Class": race, color, religion, sex, age, national origin, disability, veteran status, gender identity, gender expression, sexual orientation (real or perceived), or any other characteristic protected by applicable United States federal or state law."

10. will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234), which requires recipients in a special flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. will comply with environmental standards which may be prescribed pursuant to the following:
 - k) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514;
 - l) notification of violating facilities pursuant to EO 11738;
 - m) protections of wetlands pursuant to EO 11990;
 - n) evaluation of flood hazards in floodplains in accordance with EO 11988;
 - o) assurance of project consistency with the approved state management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et. seq.);
 - p) conformity of federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et. seq.);
 - q) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and
 - r) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et. seq.), related to protecting components or potential components of the national wild and scenic rivers system.
13. will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et. seq.).
14. will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development and related activities supported by this award of assistance.
15. will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et. seq.), pertaining to the care, handling and treatment of warm-blooded animals held for research, teaching or other activities supported by this award of assistance.
16. will comply with the Lead-Based Paint Poisoning Prevention Act (U.S.C. §§4801 et. seq.), which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments and Non-Profit Organizations."
18. will comply with all applicable requirements of all other federal laws, executive orders, regulations and policies governing this program.

The board-authorized representative fully understands the assurances and the responsibility for compliance placed upon the applicant by the assurances. The applicant will refund directly to MO-ORA the amount of any funds made available to the applicant which may be determined by MO-ORA or an auditor representing MO-ORA to have been misspent or otherwise misapplied.

NAME OF BOARD-AUTHORIZED REPRESENTATIVE (PRINTED)

SIGNATURE OF BOARD-AUTHORIZED REPRESENTATIVE

DATE

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SECTION IIIIV - INDICATORS OF NEED AND GRANT DATA		
NUMBER OF REFUGEE STUDENTS ENROLLED		NUMBER OF REFUGEE FAMILIES TO BE SERVED
NUMBER OF REFUGEE STUDENTS TO BE SERVED	NUMBER OF STAFF TO BE IMPACTED BY GRANT	NUMBER OF FULL TIME EQUIVALENT (FTE) GRANT STAFF
LIST LANGUAGE BACKGROUNDS OF STUDENTS SERVED		
DESCRIBE HOW YOUR PROJECT PARTNERS WITH COMMUNITY-BASED ORGANIZATIONS THAT SERVE SIMILAR POPULATIONS.		
V – REFUGEE SCOOOL IMPACT GRANT ACTIVITIES		
Activity #1	<p>Providing specialized services and support for eligible children and youth, such as English as a Second Language classes, tutoring, newcomer or transitional programs, after school and summer programs, mentoring, behavioral health supports, and programming that supports integration.</p> <p>Time Span of Event _____ Grant Funds Budgeted on this Activity _____</p> <p>Needs Assessment</p> <p>Description of Activity</p> <p>Expected Outcomes/Benefits</p> <p>Evaluation Methods</p>	
Activity # 2	<p>Supporting families learning to navigate the U.S. education system, such as school-specific orientation for both families and students, navigators or cultural brokers, and language access.</p> <p>Time Span of Event _____ Grant Funds Budgeted on this Activity _____</p> <p>Needs Assessment</p> <p>Description of Activity</p> <p>Expected Outcomes/Benefits</p> <p>Evaluation Methods</p>	

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Activity # 3	<p>Developing capacity for school staff and systems, through activities and resource such as specialized trainings for school staff around the unique and varied needs of ORR-eligible populations, ensuring language access by translating critical documents, interpretation, and specialized staff dedicated to working with ORR-eligible children, youth, and families.</p> <p>Time Span of Event _____ Grant Funds Budgeted on this Activity _____</p> <p>Needs Assessment</p> <p>Description of Activity</p> <p>Expected Outcomes/Benefits</p> <p>Evaluation Methods</p>
Activity # 4	<p>Addressing transportation needs not met by other local, state, or federal resources</p> <p>Time Span of Event _____ Grant Funds Budgeted on this Activity _____</p> <p>Needs Assessment</p> <p>Description of Activity</p> <p>Expected Outcomes/Benefits</p> <p>Evaluation Methods</p>
Activity #5	<p>Other activities.</p> <p>Time Span of Event _____ Grant Funds Budgeted on this Activity _____</p> <p>Needs Assessment</p> <p>Description of Activity</p> <p>Expected Outcomes/Benefits</p> <p>Evaluation Methods</p>

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VIII – GRANT BUDGET	
Budget Itemization	Grant Funds Requested
6100: Certificated Salaries	
6100 Subtotal	\$
6150: Noncertificated Salaries	
6150 Subtotal	\$
6200: Employee Benefits (<i>optional categories</i>) FICA Medicare Retirement (Teacher or Non-Teacher) Health, Life, and/or Dental Insurance Other Benefits	
6200 Subtotal	\$
6300: Purchased Services	
6300 Subtotal	\$
6400: Materials & Supplies	
6400 Subtotal	\$
6100-6400 SUBTOTAL	\$
Indirect Cost Optional	\$
6500: Capital Outlay	
6500 Subtotal	\$
TOTAL)	\$
FOR MO-ORA USE ONLY	
SIGNATURE OF REFUGEE SCHOOL PROGRAMS MANAGER	DATE
SIGNATURE OF STATE REFUGEE DIRECTOR	DATE

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